

Please complete this format and e-mail it to:

Rafael Fernandez
rfernandez@olemx.com

For further information, please contact:
 MEX +(52 55) 8880-1636 x 101
 USA + (217) 208-4272 x 101

HOTEL BOOKING FORM

Enter your hotel choices in order of preference.

HOTEL NAME	EXPO RATE <i>Plus 19% tax</i>	CATEGORY	INCLUDES	LOCATION
HQ Headquarter Hotel				
— Sheraton María Isabel	\$140 s / \$150 d USD	5 Stars	WiFi & Buffet Bkfst	Zona Rosa
— Galería Plaza Reforma	\$95 USD s/d	Business Class	WiFi	Zona Rosa
— Century Zona Rosa	\$1,410 s / \$1,560 d MXN	Business Class	WiFi & Continental Bkfst	Zona Rosa
— Fiesta Americana Toreo	\$2,300 MXN s/d	Business Class	WiFi	Toreo
— Alteza Polanco	\$2,045 s / \$2,330 d MXN	Business Class	WiFi	Polanco

Reservations will be processed on a first come, first-served basis. If requested hotels are unavailable, we will offer other options. Rates based in US Dollars (USD) or Mexican Pesos(MXN), based on single (s) or double (d) occupancy European Plan (no meals included). Rates subject to local taxes (16% vat and 3% city tax) and only include tips where mentioned above. Prices listed will be based on the exchange rate at the time of transaction. Services will be charged in Mexican Pesos. Your Credit Card statement will reflect the exchange rate at the time of transaction. Therefore prices listed could vary.

Complementary Shuttle Bus Service between Sheraton María Isabel Hotel and Expo and viceversa.

Booking Details:

Please provide the name and family name of all executives occupying each room, the type of room and the arrival and departure dates.

Room 1	Guest name:		<input type="checkbox"/> Single <input type="checkbox"/> Double 1 bed <input type="checkbox"/> Double 2 beds	Arrival date: _____
	Share with:			Departure date: _____
Room 2	Guest name:		<input type="checkbox"/> Single <input type="checkbox"/> Double 1 bed <input type="checkbox"/> Double 2 beds	Arrival date: _____
	Share with:			Departure date: _____

Contact Information:

Person who request the reservation		
Company		
Street		Zip Code
City	State	Country
Telephone		
E-mail		

Exhibitor Attendee

IMPORTANT: Your confirmation will be sent via email within 48 hours. In case the hotel of your choice does not have availability or is sold out we will confirm a similar category hotel with the closest rate available.

CHANGES & CANCELLATIONS: All changes and cancellations must be made in writing (email) to OLE Travel. We will not be held responsible for changes and cancellations made directly with hotels.

For cancellation or changes to reservations received after **June 21st, 2019**, the hotel will charge a penalty equivalent to the room rate plus taxes for all nights reduced or cancelled.

No-Shows will be charged a penalty equivalent to the entire reservation based on the nightly room rate plus taxes.

Credit Card Guarantee:

Type of credit card: AMERICAN EXPRESS VISA MasterCard

Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration date	Security Code
Cardholder	Signature

Official Housing: OLE TRAVEL
 www.travel.olemx.com
 Rafael Fernandez - rfernandez@olemx.com
 Telephone: MEX +52 55 8880-1636
 USA + (217) 208-4272 x 101