



Fill out form and send it by e-mail to

Rafael Fernández  
[rfernandez@olemx.com](mailto:rfernandez@olemx.com)

For further information, please contact:  
 MEX +(52 55)8880-1636 ext 101  
 USA + (217) 208-4272 x 101

## HOTEL BOOKING FORM

## SUB-HEADQUARTER HOTELS

HOTEL NAME	FOOTECH RATE + 19% Taxes	CATEGORY	INCLUDE	DISTANCE TO THE SHOW TRANSPORTATION RATE
__ Wyndham Garden CDMX	\$2,000 s/ \$ 2,100 d MXN	4 Stars	WiFi	7.3 Km  Rute 1
__ Presidente InterContinental	\$ 196 USD s/d	5 Stars	WiFi	5.2 km  Rute 1
__ Camino Real Polanco	\$ 145 USD s/d	5 Stars	WiFi	6.6 km  Rute 1
__ Laila Hotel	\$ 1,650 MXNs/d	4 Stars	WiFi	7.6 km  Rute 2
__ Sheraton Ma. Isabel	\$ 135 s/ \$145 d USD	5 Stars	WiFi & Breakfast	7.6 km  Rute 2
__ Barceló Reforma	\$1,930 MXN s/d .	Business Class	WiFi	9.1 km  Rute 3
__ Courtyard Tereo	\$1,660 MXN s/ \$ 1,810 d	Business Class	WiFi & Breakfast	2.8 km  Rute 4
__ City Express CDMX Tlalpan	\$ 911 MXNs/\$ 1, 130 d	4 Stars	Wifi & Light Breakfast	16.8 km  Rute 5

**IMPORTANT** Reservations will be processed on a first come, first-served basis. If requested hotels are unavailable, we will offer other options. Rates based in US Dollars (USD) or Mexican Pesos (MXN), based on single (s) or double (d) occupancy European Plan (no meals included). Rates subject to local taxes (16% vat and 3% city tax). Prices listed will be charged in Mexican Pesos. Your Credit Card statement will reflect the exchange rate at the time of transaction. Therefore prices listed could vary.

### Bookin Details:

Please provide the name and family name of all executives occupying each room, the type of room and the arrival and departure dates

Room 1	Name:		<input type="checkbox"/> Single <input type="checkbox"/> Double 1 bed <input type="checkbox"/> Double 2 beds	Arrival date: _____
	Share with:			Departure date: _____
Room 2	Name:		<input type="checkbox"/> Single <input type="checkbox"/> Double 1 bed <input type="checkbox"/> Double 2 beds	Arrival date: _____
	Share with:			Departure date: _____

### Contact Information:

Person who request the reservation		
Company		
Address		Zip Code
City	State	Contry
Phone		
E-mail <input type="checkbox"/> Exhibitor <input type="checkbox"/> Attendees		

**IMPORTANT:** Your confirmation will be sent via email within 48 hours. In case the hotel of your choice does not have availability or is sold out we will confirm a similar category hotel with the closest rate available.

**CHANGES & CANCELLATIONS:** All changes and cancellations must be made in writing (email) to OLE Travel by **October 23th, 2020**. We will not be held responsible for changes and cancellations made directly with hotels.

For cancellation or changes to reservations received after **October 23th, 2020**, the hotel will charge a penalty equivalent to the room rate plus taxes for all nights reduced or cancelled.

**No-Shows** will be charged a penalty equivalent to the entire reservation based on the nightly room rate plus taxes.

### Credit card for guarantee :

Type of credit card:	<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> VISA	<input type="checkbox"/> MasterCard
Number:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Expiration Date	Security Code		
Cardholder	Signature		

**Official Housing: OLE TRAVEL**  
[www.travel.olemx.com](http://www.travel.olemx.com)  
 Rafael Fernandez - [rfernandez@olemx.com](mailto:rfernandez@olemx.com)  
 Telephone: MEX +52 55 8880-1636  
 USA + (217) 208-4272 x 101